

**South Central Louisiana Human Services Authority
Board Meeting Minutes
March 11, 2021**

Members Present: Ray Nicholas (Assumption), Bryan Zeringue (Lafourche), Barbra Fuselier (Assumption), Ron Dantin (Lafourche), and Adriane Kyle (St. Mary)

Members Absent: Lynne Farlough (St. John the Baptist), and Cheryl Richoux (Terrebonne)

Guest in attendance: Lisa Schilling (Executive Director), Janelle Folse (Fiscal Director), Kristin Bonner (Deputy Director), Misty Hebert (Clinical Director), Wesley Cagle (Developmental Disabilities Director), and Stephanie Benton (Secretary)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:05 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the February 11, 2021 meeting were reviewed. Mr. Ray Nicholas motioned to approve the minutes of the February 11, 2021 Board Meeting, seconded by Mr. Ron Dantin, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Louisiana State Board of Ethics - Financial Disclosure for Board Members (due 5/15/21):</u> Board Members were reminded Tier 2.1. Financial Disclosures are due to the Louisiana State Board of Ethics by May 15, 2021.</p> <p><u>Board Vacancy:</u> Ms. Schilling discussed Mr. Ron Dantin has provided additional names for the Terrebonne Parish vacancy. Ms. Schilling also discussed Ms. Alicia Dunklin continues to assist in finding a new Board Member for St. James Parish. We will continue to advertise in both Terrebonne Parish and St. James Parish.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>SCLHSA Full Circle – Dr. Courtney Phillips (3/8/21):</u> Ms. Schilling reported Dr. Courtney Phillips, Secretary for LDH, participated in the SCLHSA Full Circle by Zoom on March 8, 2021. Dr. Phillips discussed the Department Business Practice Module LDH is currently working on. Ms. Schilling reviewed a handout on the LDH Business Practice Module and Health Equities priorities. • <u>LPSO/SCLHSA CIT Classes:</u> Ms. Schilling reported four (4) additional CIT Trainings with LPSO have been scheduled. The first CIT class was completed in February, three more CIT classes remain. There were thirty individuals enrolled in the February class. Ms. Schilling also reported we will be scheduling SCLHSA sponsored CIT and Dispatcher Trainings this summer. • <u>Accountability Plan Clinical Review with FPHSA:</u> The Accountability Plan Clinical Review with FPHSA is comping up. We do not have a date yet, but will share when scheduled. • <u>Telephone Survey Results – Next Steps:</u> Ms. Schilling reviewed the results of the Telephone Survey that IT recently put out to staff. Ms. Schilling and SCLSHA IT Director, Mr. Smith, will meet with SCLHSA clerical staff to get more input from them as they have the most insight to assist in moving forward in purchasing a new phone system for the Agency. • <u>2020 Accomplishments Listing:</u> Ms. Schilling reviewed the 2020 Accomplishments Listing to include Agency-Wide Audits/Surveys, Certifications and Trainings, Regional Crisis Intervention Training Programs and Debriefings, Operational Activities, Clinical Services, Developmental Disabilities Services, Human Resources, Information Technology, Fiscal Services, Environmental Services, Practice Management Services, and Marketing. Ms. Schilling also noted COVID-19 Preparation and Maintenance had been added to the Accomplishments Listing.

Executive Director Report (cont'd)	<ul style="list-style-type: none"> • <u>Provider Update – Psychiatric/Primary Care APRN’s, Psychiatrist (Adult/Child) and Psychologist</u>: Ms. Schilling gave an update on SCLSHA staffing. The Psychiatrist interviewed for the position at SMBHC has decided to decline the job offer and accept one closer to home. Ms. Schilling also discussed Providers (2 Psychiatrist and 1 Psychologist) on our Tulane Contract are interested in working for SCLSHA directly. Interviews are also being scheduled for a PC APRN at SMBHC. • <u>SGF MOF Swap Update</u>: Ms. Schilling gave an update on SGF MOF Swap. Additional funds have been received. We are still waiting on a little over \$4M to be reimbursed in SGF.
Financial Report	<p><u>Financial Report</u>: Janelle Folsie</p> <ul style="list-style-type: none"> • <u>Monthly Budget Summary (January, February)</u>: Ms. Folsie reviewed the FY 20-21 Budget Analysis for January as of 1/31/2021 and February as of 2/28/21, including projected revenues/expenditures and the Legislative Appropriated Budget. • <u>Revenue Report (January, February)</u>: Ms. Folsie reviewed the FY20-21 Revenue Report for January as of 1/31/2021, and February as of 2/28/21, reflecting collections including recoupments/write-offs/adjustments as of 1/31/2021 and 2/28/2021. <ul style="list-style-type: none"> ○ Mr. Ron Dantin motioned to approve the FY 20-21 January Budget Analysis as of 1/31/2021, and February Budget Analysis as of 2/28/21, seconded by Mr. Ray Nicholas. ○ Mr. Ray Nicholas motioned to approve the FY20-21 Revenue Report for January as of 1/31/2021, and February as of 2/28/2021, seconded by Ms. Barbra Fuselier, motion carried.
Operational Report	<p><u>Operational Report</u>: Kristin Bonner</p> <ul style="list-style-type: none"> • <u>Agency Statistics</u>: Ms. Bonner reviewed the FY21 1st Quarter Agency Statistics to include Behavioral Health Shows, No Shows, and Services Provided. Ms. Bonner also reviewed the Developmental Disabilities Requests for Services, Persons Served by Priority, Persons Served and Waiver Recipients. • <u>Performance Indicators</u>: Ms. Bonner reviewed the FY21 1st Quarter Behavioral Health Performance Indicators. Ms. Bonner also noted new measures have been added to Integrated Care to include lab work and cholesterol levels. • <u>LaPAS</u>: Ms. Bonner reviewed the FY21 1st Quarter LaPAS Report. The report includes Administrative Activities, Behavioral Health Services, Integrated Care, Developmental Disabilities and General Performance Indicators. The General Performance Indicators are reported to the state only at the end of the year. • <u>COVID-19 Vaccination Update – Patients and Staff</u>: Ms. Bonner discussed COVID-19 Vaccines for patients and staff. SCLHSA has received 170 doses. We have vaccinated 50 staff members to date and over 100 patients. Ms. Bonner also discussed DD clients have been added to the vaccination list. We have patients and employees scheduled to receive their 2nd vaccine at our clinic sites on March 18 & 19th, and March 29, 30 and 31st. Ms. Bonner also reviewed the Region III Vaccination Data obtained from LDH/OBH.
Clinical Services	<p><u>Clinical Services</u>: Misty Hebert</p> <ul style="list-style-type: none"> • <u>Mental Health America (MHA) Meeting</u>: Ms. Hebert discussed a recent meeting Ms. Schilling, Ms. Hebert and Ms. Katie Gibbens participated in via ZOOM with Mental Health America. MHA has contracted with LDH/OBH to do provide Service Trainings throughout the state. Some of the things they want to do, we are already doing in-house. We are interested in some of their Crisis Trainings. They also discussed the idea of participating in another Forum like the Behavioral Health 911 Program SCLHSA co-sponsored with MHA last year. • <u>Zero Suicide Grant</u>: Ms. Hebert reported SCLHSA received funds for the Zero Suicide Grant - \$75,000 for the first year. The purpose of the Program is to implement suicide prevention and intervention programs for individuals who are 25 years of age or older. The Program is designed to raise awareness of suicide, establish referral processes, and improve care and outcomes for individuals who are at risk for suicide.

Developmental Disabilities	<p><u>Developmental Disabilities:</u> Wesley Cagle</p> <ul style="list-style-type: none"> • <u>Program Statistics:</u> Mr. Cagle gave a brief update of the current DD Waiver statistics totaling 1,275 Waivers (725 NOW, 244 SW, 223 CC and 83 ROW). There are 516 in IFS and 136 enrolled in FFF. • <u>Service Update:</u> Mr. Cagle gave an update on the ACT 421-TEFRA. The Program is scheduled to roll out on April 1, 2021. ACT 421 is for children moving through the system and if they received a statement of denial, the case will be referred to a nurse perform a brief assessment. The individual will then go on a list for those who do not have Medicaid and need specific services. The Program will require a RN and DD has posted for the position. Mr. Cagle also discussed the OCDD Initiative Person Centered Planning Training for Support Coordination Agencies – crisis referrals that do not require professional interventions. SCLHSA DD will be part of the initial trainings. Mr. Cagle also discussed a conversation with a Center Director’s client has been participating in the Virtual Day Programs. Since their client’s involvement in the Program, they have shown marked improvement in their behavior and sleep. She is hoping to include this information in a research case regarding the program.
Old Business	<ul style="list-style-type: none"> • Ms. Fuselier inquired if any additional news has been received from St. Charles Parish President. Ms. Schilling advised she has not received any new correspondence from the Parish President. • Mr. Zeringue gave an update on the interest of an AOT Program in Lafourche Parish. The Lafourche Parish District Attorney, Ms. Kristine Russell, and Terrebonne Parish District Attorney, Joe Waitz, are on board for implementing an AOT Program. Mr. Zeringue also noted Terrebonne Parish Judge, Juan Pickett and Lafourche Parish Judge, Marla Abel are interested.
New Business	<ul style="list-style-type: none"> • Ms. Schilling reported SCLHSA will host an Easter Virtual Day Camp on Monday, April 5, 2021.
Views and Comments by the Public	<ul style="list-style-type: none"> • Mr. Charlie Michel, Executive Director of Bayou Land Family Helping Families, gave his thanks for sending the link to participate in the Board Meeting. His goal is to learn more about what we do in order to provide information to families. He also questioned if we do receive the J&J vaccine, if we will advertise for DD clients? Ms. Schilling noted we are already adding DD clients to our vaccination list. No matter what type of vaccine we receive, they will be included. Mr. Michel also inquired about meeting notifications, agendas and minutes availability. • Ms. Julie Folse, Bayou Land Families Helping Families, requested information on any future virtual camps, etc. so she can post on their website and share with families. Ms. Schilling discussed the information is available on SCLSHA Facebook page. Ms. Schilling will email Ms. Folse the information.
Consideration of Other Matters	<ul style="list-style-type: none"> • <u>Board Meeting Schedule:</u> Chairman Bryan Zeringue stated the next Board Meeting will be held on Thursday, April 8, 2021, @ 6:00pm, SCLHSA Administration Office. • Ms. Schilling discussed SCLSHA’s Adopt a Nursing Home Project. Each site is responsible for preparing and delivering care packages for an adopted nursing home. We have six (6) nursing homes throughout the catchment area. We have about 537 individuals we will provide with care packages. • Ms. Schilling discussed next Friday, March 19, 2021, is “Rock the Socks Day” for DD Down Syndrome awareness. Staff members are asked to wear crazy socks to support Down Syndrome.
Adjournment	<p>Motion to adjourn by Mr. Ray Nicholas, seconded by Mr. Ron Dantin, motion carried. Meeting adjourned at 7:17 pm.</p>